

Digital Media WorldWide Inc.

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Congratulations, you are about to embark on that most exciting of roads revealed: The Internet!

In order to effectively communicate your company website information, it is extremely important that you complete the forms below. Please complete this form, with the info that you want to appear on your web page. Return to our offices as soon as possible.

Web Page Preparation Form

Domain Name: __WWW._____

COMPANY INFORMATION	
CO. NAME _____	
ADDRESS _____	County: _____
CITY _____	STATE _____ ZIP _____
PHONE () _____	TOLL FREE () _____
FAX () _____	TOLL FREE () _____
Prepared/Ok'd by: _____	(Signature) _____

Materials for the Web Page

Tell us what you want on your web page and how you are supplying them (email, floppy disk, hard copy, etc. If you chose to put your logo on your Web Page, please submit it either by mail, email, or FTP. If you have questions as to the format, please call Customer Service 877-630-0504 ext. 12

Text is content. In addition to the above information, you may have a slogan, moto, brief description of your business, or listing of your services. Keep this to a brief paragraph.

EMAIL INFORMATION

Your Web Page comes with Email.

Your Email address consists of a prefix, plus @, plus your domain name.

Examples of Email Addresses would be:

admin@dmwnet.com, info@mybusiness.com, sales@ibm.net

Your Domain Name has already been chosen.

To determine your Email Address, just select your preferred prefix.

admin@__ info@__ sales@__ support@__ other: _____

Unless you have Email software, such as Microsoft Outlook, you will need "Email forwarding", which means that you must have an email account with your ISP with an existing email address. Please list below your existing Email address so that we can "forward" your web site email to it.

My current email add: _____

I want these materials on my web page:

1. __ Logo
A. : __ I am furnishing the logo as _____
2. __ Picture
A. : __ I am furnishing my picture as _____

Other/General Comments

SEARCH ENGINE LISTING

Please complete 1-3 below. These items will be submitted to the search engines relevant to your company and business type

1. The type/category of business we are involved in is (legal services retail clothing, etc): _____
 2. 10 key words or phrases describing our business, starting with the most important, and ending with the least important. In other words what words would someone use to lookup your company or the services/products you sell, using a search engine:

 3. Please provide a 70 character (about 12 words) description of your company for the search engines. E.G. "ABC Clothing is a retail clothing store with fashion clothes for tall men"

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5. Products/Services Page Input Form:

Name of this Page

(navigation buttons are limited to two words, 12 characters or less)

Products:_____ Services:_____ Other:_____

On my This Page I want the following:

1. ___ Logo

2. ___ Motto

___ write it below:

3. ___ Photo or Graphics

How many photos or graphics? ____

Do you have text for them?

4. Provide in 400 words or less information regarding your company's products or services. This is the section where a visitor to you web site will learn more about your products and services, etc. If you are a restaurant this can be your menu; a jeweler, some of your jewelry, etc.

5. Any Special instructions or requests for your products or services page:
